



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
REGIONAL WELFARE OFFICE NO. III  
Matulungin St. cor Mahusay St.  
Diosdado Macapagal Government Center  
Brgy. Maimpis, City of San Fernando, Pampanga  
Tel. No. (045) 961-6375

\_\_\_\_\_  
Date

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SIR / MADAM:

Please quote your lowest net prices, taxes included, on the items hereunder and submit your quotation to this Office with signature and address on this copy stating the shortest time within which delivery can be made. The right to reject any or all of the bids submitted, if found disadvantageous to the government is reserved to this Office.

Very truly yours,

**REDINA C. MANLAPAZ**  
OIC – Regional Director

Quantity	Unit	Articles / Descriptions / Specifications	Unit Cost
80	pax	<b>Meals, Venue and Accommodation for Capacity Building of RWO Personnel on Effective Community Engagement April 2 – 4, 2025</b>  EVENT REQUIREMENTS: <b>Venue</b> <ul style="list-style-type: none"><li>• Conference Hall / Multipurpose Venue</li><li>• Wifi</li><li>• Projector and Projector Screen</li><li>• Air-conditioned Facilities</li><li>• Sound System with microphones</li><li>• Free flowing coffee and drinking water</li></ul> <b>Accommodation Requirement:</b> <ul style="list-style-type: none"><li>• 8 Single Suite Room</li><li>• 26 Twin</li><li>• 1 Triple</li><li>• 2 Quad Sharing</li></ul> <b>Meal Requirement:</b> <b>Day 1</b> <ul style="list-style-type: none"><li>• AM Snacks</li><li>• Lunch</li><li>• PM Snacks</li><li>• Dinner</li></ul> <b>Day 2</b> <ul style="list-style-type: none"><li>• Breakfast</li><li>• Lunch</li></ul>	

	<ul style="list-style-type: none"> <li>• PM Snacks</li> <li>• Dinner</li> <li>• Socials/Fellowship</li> </ul> <p><b>Day 3</b></p> <ul style="list-style-type: none"> <li>• Breakfast</li> <li>• Lunch</li> <li>• PM Snacks</li> </ul> <p>ADDITIONAL REQUIREMENT Advance Party Accommodation</p> <ul style="list-style-type: none"> <li>• 1 Single Room</li> <li>• 2 Twin Sharing</li> <li>• 1 Triple Sharing</li> </ul>	
<b>GRAND TOTAL</b>		<b>1,101,600.00</b>

Opened at:

\_\_\_\_\_

\_\_\_\_\_  
GAO Representative

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF BIDDER

\_\_\_\_\_  
Supply Officer

Turn of Delivery: \_\_\_\_\_

\_\_\_\_\_  
ADDRESS and CONTACT NUMBER

Canvassed by: \_\_\_\_\_